



BERNARDS TOWNSHIP LIBRARY
32 S. Maple Ave, Basking Ridge, NJ | 908-204-3031

Teen Tech Volunteers

Why Join?

- If you are interested in technology.
- Want to make a difference in your community.
- You like working with people.
- Get community service credits for school!

Responsibilities

- Assist Reference Librarians with updating iPads, checking links on our website and keeping the printers and copier in good working order.
- Assist patrons with windows-based software, online Library resources and services, email (especially attachments), printing, scanning and photocopying.
- Help patrons with their devices
- Create help documents for using various Library resources
- Attend at least one training session to learn about the library resources and technology

Requirements

- 9th-12th grade student.
- Commit to providing at least 25 hours of service as a Teen Tech volunteer. Volunteers can work 2 hour shifts once or twice a week to complete these hours.
- A friendly, patient manner and an ability to get along with a diverse group of people of all different skill levels
- Available 3-5 pm on Tuesdays, Wednesdays and Thursdays and 12-2 pm on Saturdays with the possibility of evenings and weekends in the future.

Please contact the Teen Services Librarian, Rachel Talbert, at rtalbert@bernardslibrary.org or 908-204-3031 ext. 5 with any questions

Apply at BernardsLibrary.org!