



BERNARDS TOWNSHIP
LIBRARY

32 South Maple Ave.
Basking Ridge, NJ 07920
phone 908.204.3031
fax 908.766.1580

www.BernardsLibrary.org

Library of Things (LOT) Borrower's Agreement

Eligibility

In order to borrow items from the LOT, patrons must be 18 years or older and have a valid library card from one of the Main Alliance Libraries that is in good standing. Borrowers must also present a valid driver's license or other ID.

Circulation

Reserves for LOT items are on a first-come-first-serve basis. All items circulate for 14 days, unless otherwise noted on packaging. LOT items must be checked out and returned in-person at the Bernards Township Library adult circulation desk. They cannot be returned to any of the library's offsite book drops. Only two (2) LOT items may be checked out per transaction.

LOT items may be renewed once, as long as the checked out item does not fill a hold request.

Returns

Overdue LOT items will incur fines of \$5.00/day. Items not returned after 30 days will be assumed lost and may be charged at the total replacement cost of the item.

Note: The item cannot be checked in unless all parts of the kit are returned.

Lost or Damaged Items

Each LOT kit includes a Circulation Check-in List, which includes prices for each part of the kit. Lost or damaged items will be billed at the rates listed. Final determinations on liability will be made by the Library Director.

Liability

Bernards Township Library assumes no responsibility for injury or damages incurred while patrons are using items from the LOT. Please take the time to review included instructions before operating any of the equipment.

Name of LOT item borrowed: _____

Date LOT item borrowed: _____ Staff Initials: _____

Patron Name: _____ Patron Library Barcode: _____

I have read this Borrower's Agreement and sign it voluntarily.

Patron Signature: _____

Date Returned: _____ Kit checked by (staff member name): _____

Staff notes on return (Are all items/parts included in kit? Is there any obvious damage? Please indicate loss/damage): _____
