

**Minutes of the Meeting of the Board of Trustees  
of the Bernards Township Library  
December 16, 2009**

**1. CALL TO ORDER**

Acting President Tim Opremcak called the meeting to order at 7:35 p.m. in the Bernards Township Library Lower Level Conference Room.

**2. SUNSHINE LAW REMINDER**

In accordance with the requirements of the Open Public Meetings Law of 1975, notice of the meeting was posted on the bulletin board in the Reception Hall of the Municipal Building, Collyer Lane, Basking Ridge and the Bernards Township Library Public Notices bulletin board; was mailed to *The Bernardsville News*, Bernardsville; was filed with the Township Clerk; and was posted on both the Township's website and the Library's website.

**3. ROLL CALL**

**Present:** Lois Bloom, Paul Bryan, Rima Khalil, Mary Jane McNally, Tim Opremcak, Tracy Redling, and Marie Schelfaut

**Absent:** Joan Graff and Carolyn Kelly

**Also Present:** Anne Meany

**4. PUBLIC COMMENT**

Nathan Susanj attended the meeting and explained the new "Basking Ridge Patch," an online source of local information that he edits.

**5. APPROVAL OF MINUTES**

**MOTION 09-25** was made by Marie Schelfaut and seconded by Tracy Redling to approve the minutes of the November 11, 2009 meeting as written. The motion carried unanimously.

**6. PRESIDENT'S REPORT**

- **MOTION 09-26** was made by Mary Jane McNally and seconded by Lois Bloom to adopt the following resolution in compliance with the "Public Contracts Law and Regulations" confirming contractual relationships with Baker & Taylor, Inc.; Recorded Books, Inc.; and Thomson Gale Group for the purchase of books and other library materials for more than \$29,000 during 2010. The motion passed unanimously.
- **MOTION 09-27** was made by Paul Bryan and seconded by Lois Bloom to adopt the Library Board meeting schedule for 2010. The motion passed unanimously.

**7. DIRECTOR'S REPORT**

- Anne reported that she had just been informed that staff evaluations must be completed by January 15, 2010.
- The Library's budget allocation will drop in 2010 because the 1/3 mil valuation went down.
- Staff members reported that the anti-harassment training offered by Kris Roser of the Township's HR Department was very useful.
- The Library's Volunteer Appreciation Breakfast December 2, 2009 was a big success.
- The One Book Bernards Township winners have been determined. The adult non-fiction title is *Washington's Crossing* by David Hackett Fisher.

- The Children’s Library *Read to a Therapy Dog* program is so popular that it will be offered monthly.
- Supervising Librarian Ann Grice and Pete Thurlow will offer basic computer classes for adults Wednesday nights starting in January.
- The Library plans to offer a monthly scrapbooking program.
- Remmey Antiques & Fine Arts has placed a value of \$1,000 on the Civil War letters from Dr. Hull’s Estate.
- Highlands Regional Library Cooperative (HRLC) has negotiated an agreement with Overdrive for e-books that can be downloaded to a computer, iPod, or Sony reader.
- Library staff has begun planning to set up a computer at Fellowship Village that will be tied to the Library.
- Rima Khalil reported on the Internet café at Clarence Dillon Public Library in Bedminster.

## 8. COMMITTEE REPORTS

- A. Treasurer/Finance—Lois Bloom  
Ms Bloom reported that the budget is on track. We have the money to fix the column. Redoing the bathrooms will go into long range planning.
- B. Friends of the Library Liaison—Marie Schelfaut  
No report.
- C. Land and Building—Rima Khalil  
The Board reviewed three column replacement designs submitted by Michael R. Moschella for the engineering firm Arthur F. Andersen, Inc. **MOTION 09-28** was made by Mary Jane McNally and seconded by Lois Bloom to select Sketch 1 (Sheet SK-1) the split faced masonry design. The cost is anticipated to run between \$7,000 and \$10,000. The motion passed unanimously.
- D. Legislation—Mary Jane McNally  
No report.
- E. Long Range Planning—Paul Bryan  
Mr. Bryan reported that long-range planning is continuing to move along. He will meet with Ryan McCloskey and Anne to explore increased virtual access to services. The topic of a capital reserve plan will wait.
- F. Personnel—Joan Graff  
No report.
- G. Policy—Marie Schelfaut  
Ms Schelfaut presented a revised policy and guidelines covering Use of the Bernards Township Library Program Rooms. **MOTION 09-29** was made by Lois Bloom and seconded by Mary Jane McNally to accept the policy as presented with the revisions discussed. The motion passed unanimously.  
Ms Schelfaut will meet with Ellen Stork by February to work on the policy on unattended children.
- H. Programming—Joan Graff.  
Included in the Director’s report.
- I. Township Committee Liaison—Carolyn Kelly  
No report.

**9. OLD BUSINESS**

There was no Old Business.

**10. NEW BUSINESS**

Mr. Opremcak appointed Mary Jane McNally and Tracy Redling to the Nominating Committee for Board officers. The committee will present a suggested slate of officers at the January meeting.

**11. ADJOURNMENT**

- **MOTION 09-30** was made by Lois Bloom and seconded by Tracy Redling to adjourn the meeting at 8:15 p.m. The motion carried unanimously.
- The next meeting of the Bernards Township Library Board of Trustees will be 7:30 p.m., Wednesday, January 13, 2010 in the Lower Level Conference Room of the Library.