

**Minutes of the Meeting of the Board of Trustees
of the Bernards Township Library
October 14, 2009**

1. CALL TO ORDER

President Joan Graff called the meeting to order at 7:35 p.m. in the Bernards Township Library Lower Level Conference Room.

2. SUNSHINE LAW REMINDER

In accordance with the requirements of the Open Public Meetings Law of 1975, notice of the meeting was posted on the bulletin board in the Reception Hall of the Municipal Building, Collyer Lane, Basking Ridge and the Bernards Township Library Public Notices bulletin board; was mailed to *The Bernardsville News*, Bernardsville; was filed with the Township Clerk; and was posted on both the Township's website and the Library's website.

3. ROLL CALL

Present: Lois Bloom, Joan Graff, Carolyn Kelly, Rima Khalil, Mary Jane McNally, Tim Opremcak, Tracy Redling, and Marie Schelfaut

Absent: Paul Bryan

Also Present: Anne Meany

4. PUBLIC COMMENT

There were no members of the public present.

5. APPROVAL OF MINUTES

MOTION 09-19 was made by Lois Bloom and seconded by Tim Opremcak to approve the minutes of the September 16, 2009 meeting as written. The motion carried unanimously.

6. PRESIDENT'S REPORT

- Joan Graff announced that Marie Schelfaut will chair the Board's Policy Committee.
- Together with Rima Khalil and Anne Meany, Ms Graff met with representatives of the Engineering and Public Works Department to discuss replacing the deteriorating column in front of the building. After evaluating quotes from two structural engineers, a contract was signed with Andrew F. Andersen, Inc. to design and oversee the project.

7. DIRECTOR'S REPORT

- Ms Meany reported that the Library will benefit from the estate of Dr. Hull. In addition to a cash bequest the library has been offered Civil War letters written by an ancestor of Mrs. Hull. **MOTION 09-20** was made by Lois Bloom and seconded by Tracy Redling to accept the letters. The motion passed unanimously.
- Paul Bryan met with Anne to work on developing the long range plan. They discussed the results of interviews Mr. Bryan conducted over the summer with small groups of library staff. Mr. Bryan plans to focus on technology and on marketing by identifying people who do not use the library and ascertaining why they are not library users.
- A woman fell in the library parking lot as she was leaving an AAUW meeting. No one witnessed her fall, and she was treated by the rescue squad for her injuries. Anne has responded to the questions forwarded by the Township's insurance company.

8. COMMITTEE REPORTS

- A. Treasurer/Finance—Lois Bloom
The general repair fund is healthy. Other accounts are tracking as expected. Our finances are healthy enough that we should be considering making repairs to the bathrooms.
- B. Friends of the Library Liaison—Tracy Redling
reported that the next Friends meeting will be on October 31 at 1:00 pm.
- C. Land and Building—Rima Khalil
Included in the Director's report.
- D. Legislation—Mary Jane McNally
No report.
- E. Long Range Planning—Paul Bryan
Included in the Director's report.
- F. Personnel—Joan Graff
No report.
- G. Policy—Joan Graff
Included in the President's report.
- H. Programming—Joan Graff.
No report
- I. Township Committee Liaison—Carolyn Kelly
Township Committee has spent considerable time exploring the installation of solar panels in Pill Hill. They are considering several options and will be issuing an RFQ soon.

9. OLD BUSINESS

There was no Old Business.

10. NEW BUSINESS

There was no New Business

11. ADJOURNMENT

- **MOTION 09-21** was made by Lois Bloom and seconded by Tim Opremcak to adjourn the meeting at 8:30 p.m. The motion carried unanimously.
- The next meeting of the Bernards Township Library Board of Trustees will be 7:30 p.m., Wednesday, November 11, 2009 in the Lower Level Conference Room of the Library.