

**Minutes of the Meeting of the Board of Trustees
of the Bernards Township Library
September 16, 2009**

1. CALL TO ORDER

President Joan Graff called the meeting to order at 7:35 p.m. in the Bernards Township Library Lower Level Conference Room.

2. SUNSHINE LAW REMINDER

In accordance with the requirements of the Open Public Meetings Law of 1975, notice of the meeting was posted on the bulletin board in the Reception Hall of the Municipal Building, Collyer Lane, Basking Ridge and the Bernards Township Library Public Notices bulletin board; was mailed to *The Bernardsville News*, Bernardsville; was filed with the Township Clerk; and was posted on both the Township's website and the Library's website.

3. ROLL CALL

Present: Lois Bloom, Joan Graff, Rima Khalil, Mary Jane McNally, and Tim Opremcak

Absent: Paul Bryan, Carolyn Kelly, Tracy Redling and Marie Schelfaut

Also Present: Anne Meany

4. PUBLIC COMMENT

There were no members of the public present.

5. APPROVAL OF MINUTES

MOTION 09-16 was made by Tim Opremcak and seconded by Rima Khalil to approve the minutes of the June 10, 2009 meeting as written. The motion carried unanimously.

6. PRESIDENT'S REPORT

No report.

7. DIRECTOR'S REPORT

- Ms Meany reported on the process of obtaining an estimate for replacing the damaged column in front of the library.
- Paul Bryan has met over the summer with small groups of library staff to work on developing a long range plan.
- The architect is coming Tuesday to continue work on transforming the former periodical room into a computer use area. Water damage to books housed in that area will be covered by insurance.
- Anne shared a letter from Jen Armstrong of the Parks and Recreation Department complimenting library staff who worked at township day camps this summer.

8. COMMITTEE REPORTS

A. Treasurer/Finance—Lois Bloom

The general repair fund is healthy. Other accounts are tracking as expected.

B. Friends of the Library Liaison—Tracy Redling

Anne reported that the next Friends meeting will be early in November.

C. Land and Building—Rima Khalil

The new light in the parking lot needs to be adjusted so that it doesn't bother the neighbors.

- D. Legislation—Mary Jane McNally
No report.
- E. Long Range Planning—Paul Bryan
Included in Director's report
- F. Personnel—Joan Graff
No report.
- G. Policy—Joan Graff
No report
- H. Programming—Joan Graff.
No report
- I. Township Committee Liaison—Carolyn Kelly
No report

9. OLD BUSINESS

There was no Old Business.

10. NEW BUSINESS

There was no New Business

MOTION 09-17 was made by Lois Bloom and seconded by Rima Khalil to enter into closed session to discuss personnel and legal matters at 8:00 pm. The Board returned to public session at 8:14

11. ADJOURNMENT

- **MOTION 09-18** was made by Mary Jane McNally and seconded by Lois Bloom to adjourn the meeting at 8:15 p.m. The motion carried unanimously.
- The next meeting of the Bernards Township Library Board of Trustees will be 7:30 p.m., Wednesday, October 14, 2009 in the Lower Level Conference Room of the Library.