

**Minutes of the Meeting of the Board of Trustees
of the Bernards Township Library
January 27, 2010**

1. CALL TO ORDER

Acting President Tim Opremcak called the meeting to order at 7:35 p.m. in the Bernards Township Library Lower Level Conference Room.

2. SUNSHINE LAW REMINDER

In accordance with the requirements of the Open Public Meetings Law of 1975, notice of the meeting was posted on the bulletin board in the Reception Hall of the Municipal Building, Collyer Lane, Basking Ridge and the Bernards Township Library Public Notices bulletin board; was mailed to *The Bernardsville News*, Bernardsville; was filed with the Township Clerk; and was posted on both the Township's website and the Library's website.

3. ROLL CALL

Present: Lois Bloom, Paul Bryan, Rima Khalil, Mary Jane McNally, Tim Opremcak, Tracy Redling, Scott Spitzer, and Leslie Workman

Also Present: Anne Meany and Nathan Susanj of *Basking Ridge Patch*

4. PUBLIC COMMENT

There was no public comment

5. APPROVAL OF MINUTES

MOTION 10-01 was made by Paul Bryant and seconded by Tracy Redling to approve the minutes of the December 16, 2009 meeting as written. The motion carried unanimously.

6. PRESIDENT'S REPORT

- Acting President Tim Opremcak welcomed Scott Spitzer and Leslie Workman to the Board.
- The Library Board's Nominating Committee composed of Mary Jane McNally and Tracy Redling, proposed the following slate of officers for the 2010 Board: President, Tim Opremcak; Treasurer, Lois Bloom; Secretary, Mary Jane McNally. **MOTION 10-02** was made by Mary Jane McNally and seconded by Lois Bloom to accept the proposed slate. The motion passed unanimously
- Tim announced that Marie Schelfaut resigned and a replacement will be appointed by the Township Committee
- The Board adjourned to Program Room A to participate in the anti-harassment training that is required for all Township volunteers.

7. DIRECTOR'S REPORT

- The Library supervisors completed staff evaluations in a short period of time. The evaluations will be submitted to Marie Eula, Township Human Resources by the end of the week.
- The Library will receive \$575 from its participation in a class-action anti trust suit. The money may be used to buy music CDs.
- Anne reviewed letters she received in praise of the library and staff members Amy Burns and Ruth Lufkin. One family moving out of town included a nice donation.
- Leisure learning will start the spring session March 22. As always, Board members are invited.
- Two new programs, PC Tutoring and Flicks & Sticks, are off to a good start: A third, Crop Club (scrapbookers), will start next month. These programs are offered at little or no cost because they are run by volunteers or staff members.
- Plans call for the new Xtel phone system, which has already been installed in other Township offices, to be installed in the Library next month. Anne and Ryan

McCloskey met with representatives of both Xtel and MAIN to forestall any problems with the database during the installation.

- The HVAC system and roof continue to be problematic.

8. COMMITTEE REPORTS

A. Treasurer/Finance—Lois Bloom

- Ms Bloom reported that the 2009 budget is on track. We have some money in reserve, but want to hold on to it for unanticipated expenses. We do have some money from bequests that we could use to renovate the four bathrooms. The consensus is to proceed with the renovations before conditions deteriorate and become safety issues. The next step is to consult with a library designer for advice.
- The 1/3 mil valuation is down \$46,000.

B. Friends of the Library Liaison—

The Friends will meet next month. Anne will solicit for a volunteer to attend.

C. Land and Building—Rima Khalil

- The drawing for the front column has not been received yet. As soon as it is, quotes will be solicited with help from the Structural Engineer.
- Able Mechanical is the new HVAC company.

D. Legislation—Mary Jane McNally

No report.

E. Long Range Planning—Paul Bryan

Mr. Bryan reported that long-range planning is continuing to move along. He met with Ryan McCloskey and Anne to explore increased virtual access to services. Paul distributed ideas developed by Ryan to increase website traffic.

F. Personnel—Tim Opremcak

No report.

G. Policy—

No report

H. Programming—

Included in the Director's report.

I. Township Committee Liaison—Scott Spitzer

The Township Committee is considering a replacement for Marie Schelfaut.

9. OLD BUSINESS

There was no Old Business.

10. NEW BUSINESS

There was no New Business

11. ADJOURNMENT

- **MOTION 10-03** was made by Lois Bloom and seconded by Tracy Redling to adjourn the meeting at 8:45 p.m. The motion carried unanimously.
- The next meeting of the Bernards Township Library Board of Trustees will be 7:30 p.m., Wednesday, February 24, 2010 in the Lower Level Conference Room of the Library.